



Dashwood Banbury Academy

an Aspirations Academy

Growing together; succeeding together

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3rd June 2024

Dear Year 4 and Year 5 Pupils

Excitingly, it is that time of year where we begin the process of interviewing for our pupil leadership roles ready for September 2024. This is a great opportunity for our pupils to experience the future skills of applying for a job role; planning for and taking part in an interview process; and taking on the responsibilities of a leadership position.

Should you choose to apply for a Leadership Role, you can apply for either a specific role or a leadership role in general by writing a letter explaining your qualities and leadership skills so we can support you in finding the most suitable role for you.

Applications need to be given to the school office by: **Tuesday 11th June by 3.15pm** for the **Anti-Bullying Ambassador** role. For **all other Pupil Leadership roles**, applications need to be given to the school office by **Friday 12th July by 3.15pm**. You will need to write a letter stating which role you are applying for and all the reasons why you think you would be an excellent candidate for the role. **Please note, if you are already in position as an Anti-Bullying Ambassador, you will still need to apply.**

Roles that are available:

Role	Year Group open to (year group from September 2024, not current year group)
Head Pupil	Year 6 (from September 2024) currently Year 5
Deputy Head Pupil	Year 6 (from September 2024) currently Year 5
Aspiration Family Lead	Year 6 (from September 2024) currently Year 5
Sports Leaders	Year 6 (from September 2024) currently Year 5
Junior Leaders	Year 5 (from September 2024) currently Year 4
Anti-bullying Ambassadors Please note: If you choose to apply for this role, there will be training on Tuesday 18th June at another school. Year 5, please note, this training clashes with Year 5 Sports Day. Please consider this before applying.	Year 6 (from September 2024) currently Year 5 Year 5 (from September 2024) currently Year 4
DBA News – Dashwood Newspaper roles: - Reporter - Editor	Year 6 (from September 2024) currently Year 5 Year 5 (from September 2024) currently Year 4



Talk for Writing



Please see the bottom of this letter for more information about each of the roles.

Interviews for Anti-bullying Ambassadors will take place on: Thursday 13th June 2024

All other interviews will take place on Monday 15th July 2024:

You will need to come to the interview prepared to talk about:

- why you would be suitable for a specific role/a leadership role in general
- make reference to the role description and tell us why you would be good at that role
- what you will bring to the role – what changes you would like to make/value you would bring to the role/our school
- why we should choose you for a role – a chance to sell yourself and your skill-set!

I look forward to receiving your application.

Kind regards



Miss Gooch

Pupil Leadership Role Descriptions

Head Pupil/Deputy Head Pupil

The Head Pupils/Deputy Head Pupils are the role models of our school. They are responsible for supporting the leadership of the school. We believe that our Year 6 children have important roles to play in the daily life of Dashwood Banbury Academy and are expected to take their roles seriously. This is a good opportunity for a child to lead by example and be change-makers for our school.

Main Task: Responsible for promoting our school at every opportunity

- Supporting Mrs Gordon-Weeks and the leadership team in leading the school
- Representing the school when required including giving tours and speaking to visitors
- Attending external events, outside of the school day, to represent our school eg: Remembrance Day Parade and Services
- Attending Aspiration events and training
- Working with staff to facilitate the running of events
- Acting as positive role models to the rest of the school
- Ensuring there is good communication between the adults and the children of our school
- Lead some assemblies

Qualities/Skills Required

- A good listener
- A confident speaker who can make good eye contact, ask questions and promote our school
- Good relationships with children of all ages – able to encourage and support them
- A positive role model to all
- Able to recognise and praise other children's achievements
- Clear and open communication with staff
- Always there when required

Aspiration Family Lead

The Aspiration Family Leads are responsible for leading their Aspiration Family and supporting Aspiration Family events such as Sports Day and Inter-Family competitions.

Main Task: Leading and supporting Aspiration Family events

- Working with staff to facilitate the running of events
- Acting as positive role models to the rest of the school
- Ensuring there is good communication between the adults and the children of our school

Qualities/Skills Required

- Good relationships with children of all ages – able to encourage and support them
- A positive role model to all
- Able to recognise and praise other children's achievements
- Clear and open communication with staff
- Always there when required.

Sports' Leader

Sports Leaders receive high-quality training from our Aspirations Academies Trust. Leaders are responsible for leading and supporting sporting events such as Sports Day and Inter-Family competitions. Sports Leader also support PE lessons during the school day offering encouragement and support to their peers.

Main Task: Leading and supporting sporting events and PE lessons

- Working with staff to facilitate the running of sporting events
- Helping set-up and supporting in PE lessons
- Acting as positive role models to the rest of the school
- Ensuring there is good communication between the adults and the children of our school

Qualities/Skills Required

- Good relationships with children of all ages – able to encourage and support them
- A positive role model to all – be kind and encouraging
- Passionate about sport and helping other pupils to develop their own passion
- Use own initiative to set-up and lead activities with the support of a teacher
- Able to recognise and praise other children's achievements
- Clear and open communication with staff and all pupils

Junior Leader

Junior Leaders receive high-quality training from our Aspirations Academies Trust and the North Oxfordshire School Sports Partnership. Junior Leaders are responsible for leading and supporting younger pupils during their lunchtimes. They will support and lead playtime games and be a support to their younger peers.

Main Task: Leading and supporting during KS1 lunchtimes

- Working with lunchtime staff to facilitate the running of games and activities
- Helping set-up games and activities
- Acting as positive role models to younger peers
- Helping younger peers if they need support by helping them to find a trusted adult
- Use initiative to modify games and activities as needed

Qualities/Skills Required

- Good relationships with children of all ages – able to encourage and support them
- A positive role model to all – be kind and encouraging
- Knowing where to seek support from a trusted adult when needed
- Use own initiative to set-up and lead activities with the support of a lunchtime supervisor
- Able to recognise and praise other children's achievements
- Clear and open communication with staff and all pupils

Anti-bullying Ambassador

Anti-bullying Ambassadors receive high-quality training from The Diana Award and our Aspirations Academies Trust. Anti-bullying Ambassadors are responsible for leading campaigns that raise the awareness of bullying and discrimination. Anti-bullying Ambassadors will need to have an understanding of what bullying is/and isn't in order to support pupils in our school to seek support from a trusted adult. An understanding of the British Values and 9 Protected Characteristics is also beneficial.

Main Task: Leading and supporting a high-profile anti-bullying campaign

- Working with staff to support all pupils wellbeing
- Helping pupils find support from a trusted adult
- Acting as positive role models to the rest of the school
- Writing new campaign initiative to keep anti-bullying at the forefront

Qualities/Skills Required

- Good relationships with children of all ages – able to encourage and support them
- A positive role model to all – be kind and encouraging
- Use own initiative to set-up and lead campaigns that teach our pupils about bullying
- Confidence to tell visitors about our campaigns
- Confidence to attend and speak at training sessions